



TOWNSEND HISTORICAL SOCIETY

37TH ANNUAL FAIR

**Saturday, September 15, (9AM-4 PM) and
Sunday, September 16, (10AM-4 PM) 2018**

*The Arts and Crafts Fair is located on the historic town common in Townsend,
Massachusetts, at the junction of Route 119 and 13. Food and snacks are available.
Restroom facilities on site.*

Greetings!

We are excitedly planning the **37th annual Townsend Historical Society Arts and Craft Fair**. We invite you to join us. To make this the best yet, we're planning lots of complementary activities like music, artisan demonstrations and a few surprises to attract many visitors to the Common. Artisan demonstrations are a great way to improve your exposure and increase sales. Will **you** do a demo and make this a great fair? A demo increases your exposure!

Please read carefully the rules outlined here and in the application form.

The show is juried

We are looking for **quality, handmade products** that show creativity and technical expertise. Components of the product that are not handmade must be of high quality and cannot dominate its appearance. Factory-produced items or objects made from kits are unacceptable. ***You will be asked to leave the common if these rules are not followed.***

Categories of work (but not limited to):

- Baskets, botanicals, glass, leather, woodworking, metal casting, dolls, jewelry
- Fiber and textile arts like knitting, rug braiding, rug hooking, embroidery, quilting, weaving, spinning, sewing
- Artwork, calligraphy, photography, prints, wood carving, clay

Photographs of your work and of your display must accompany your application. See details in the application form.

Space Allocation

Spaces are 10' x 15.' If you have a space preference, please include it in your application (mark on the plan in application). We will honor it if we can. **Spaces with shade or access to electricity are limited**, so get your request in early. We try not to locate artisans with similar products near each other. **Erect your booth to allow ample traffic to travel on the sidewalk.**

Schedule

Fair hours are **9AM to 4PM on Saturday---10AM to 4PM on Sunday**. You must check in by 8 AM on Saturday and by 9 AM on Sunday. If you are unable to come either day of the Fair, we would appreciate a phone call (978-597-2106). Please store boxes, etc. under cloth-covered tables or in vehicles; nothing should obstruct the sidewalks on the Common.

We do require that you ***not*** break down your display until 4 PM on Sunday. You may set up on Friday evening after **4 to 7 PM** on the Common but understand that you alone are responsible for your belongings. If Saturday set-up time creates a hardship for long distance travelers, please notify us.

Should you fail to notify the Coordinator of not participating on Sunday, you jeopardize your invitation for next year.

Parking

Regretfully, we must limit vehicular traffic on the common. We will be available at 7 AM to unlock the gate to allow limited vehicle access to unload your goods. **Call us in advance if you have any special needs for moving your materials.** Call 978-597-2106 or 978-597-2355 to arrange for assistance.

Parking is limited. In the morning, you can park along the sides of the Common, **but you must move your vehicle after you are through unloading.** Artisan parking is available at the back lot of the Common along Route 13 or on one of the smaller streets nearby and behind Town Hall. If you need a ride back and forth to your car we will be happy to help. If you need someone to watch over your booth while you are gone, we will help. There is no parking along the sidewalk on the Route 119 or Route 13 sides of the Common or at any of the churches. Keep Brookline Street available for visitors!

Security

Although you will still be responsible for your own belongings, we will be hiring overnight security for **Saturday** night.

Weather

The Fair is scheduled for **rain or shine**. Please provide adequate cover for merchandise in case of rain. An early departure is not kindly looked upon and a no show because of rain will remove you from the mailing list. It is not fair to your neighbors when the spot next to them is empty!

Vendor donation

This year the Society will be conducting a Chinese auction on Saturday. We are asking vendors to make a donation of your product, worth at least \$15.00. Not all vendors will be participating due to the large numbers. You will be notified at the time of your application acceptance and given instructions to proceed. If you are not selected this year, you will be chosen for next year. This is in lieu of raising space fees.

Deadlines and Application fees

For one or both Fair days: through July 31 -- \$60

August 1 to September 1 -- \$65

As a juried show, no applications can be accepted after September 1.

No refunds will be issued after September 1, 2018.

Questions?

Call us at 978-597-2106 or send an email to townsendhistoricalsociety@yahoo.com Our Arts & Crafts Fair application is also on our website: www.townsendhistoricalsociety.org.