

Application Form
Townsend Historical Society's 41st Annual Arts and Crafts Fair
September 17 & 18, 2022

Event Fee: \$75 (one or both days)
Deadline to appear in publicity: August 31, 2022

Applicants may submit this application form, attachments, and pay their fee (via PayPal *after approval*) online.

No applications accepted after September 7, 2022

Paypal Transaction ID: _____

Make checks payable and mail this form to:
Townsend Historical Society
P.O. Box 95
Townsend, MA 01469

Email completed application and photos to:
townsendartsandcraftfair@yahoo.com
Please call or email if you need help:
(978) 597-2106 or townsendhistoricalsociety@yahoo.com

I understand that I am responsible for my own property and the Townsend Historical Society cannot be held responsible for any loss. ***The Townsend Historical Society reserves the right to ask any vendor to leave the Common for not observing the event rules.***

Name _____ Date _____ Phone _____

Address _____

Email Address _____

Type of Vehicle and License Plate # _____

A reminder: we will be enforcing parking restrictions. You will be asked to relocate your vehicle immediately if it is not parked on Osgood Street or in the Town Hall Parking Lot off Riverbank Terrace. Vendors with trailers and large setups are encouraged to setup on Friday evening or contact us so we may stage your arrival on Saturday.

I will be attending: _____ Both Days _____ Saturday Only _____ Sunday Only

Please note, we cannot waive any part of our application fee. The cost is the same for one- or two-day participation.

Please write a short description of your art or craft _____

Price Range for your items: \$ _____ Have you participated in our Fair in the past? _____

Would you be interested in doing a demonstration of your art or craft? _____; need electricity? _____

IMPORTANT: New Vendors, your work must be approved. Please enclose up to eight (8) digital images of your products, one (1) of your display/setup, and one (1) for publicity. You may also include a short description of you and your business. The application should be submitted on digital media (CD/DVD/Flash Drive) if not emailed. Information will be used for marketing the event. We aim to feature all our artisans on our social media, website, and beyond. Please ensure all photos are jpeg and text is either doc or pdf format. Your application will be rejected if it does not include this information. Returning vendors need only submit this application and revised photos of products so we have the most up to date information.

Raffle Donation: Returning this year, the Society will be hosting a raffle on Saturday. We are asking vendors to make a donation of your product, worth at least \$15. We ask that all vendors contribute and provide a basic description so we can determine the space we need for our setup. Your donation offsets the need to raise vendor fees.

Description: _____

For Society Use Only: Application Rec'd _____ Check # _____ Approved? _____ Letter Sent: _____

There is a \$30 non-refundable fee for checks postdated, unsigned, or returned for insufficient funds; a \$10 processing fee for any cancelations after approval. The Arts and Craft Fair benefits the Townsend Historical Society, a 501(c) 3 non-profit organization. Thank you for your participation.

If you have a location request, please indicate the site number here. _____ Reminder it is first come and first serve.

