

Townsend Historical Society
Board of Directors Meeting
September 28, 2022
5:00 PM

This Board meeting was held virtually using Zoom.

Attendance: Ryan Hayward, Sandi Tuttle, Sharon Lacasse, Lee McTighe, Dana Blanchard, Clare Kauppi, Kara Fossey, Jan Johnson, Kathy Spofford and Site Administrator Taber Morrell.

President Ryan Hayward called the meeting to order at 5:05 PM.

There were no Minutes available to approve.

Strategic Planning/Discussion:

Cooperage Work: We have received two quotes for work on the Cooperage: \$81,500 and \$67,000 (this second quote does not include materials). Ryan recommends that we set a maximum budget (we currently have \$40,000 in grants and \$15,000 earmarked). A motion was made, seconded, and passed that we pursue the \$67,000 quote and get a final number to bring back to the board.

Cooperage Lease: The tenant is interested in extending the lease with the same terms (\$889/month except Jan-March which is \$500/month). A motion was made to negotiate the lease up to a \$939/month (\$50 increase a month) and not to go below \$889/month. This motion was seconded and passed unanimously.

New Business:

Fall Open House: Volunteers are needed for the Fall Open House.

Antiques Appraisal: The appraisal will be held on October 15th from 10-1 at the Methodist Church and volunteers are needed.

School Program: Getting a hold of someone at Spaulding to discuss 3rd grade class visits has been unsuccessful. Kara will reach out and try to make contact.

2023 Programs: Ryan asked the board to pass any ideas for programs along.

A&C Fair Report: The net profit from the fair was \$6,506.23 and the whole event was successful. Ryan noted that this might be the last year that the Couples Club collaborates with us on the food. There was some discussion about offering a stipend for both the fair coordinator and food coordinator for future fairs. Ryan suggested \$250 for each and asked the board to consider it for further conversation.

Reports:

Treasurer/Financial: Dana and Ryan are busy reconciling the reports and will provide them at a later date. The investments are currently down around \$314,000.

Site Administrator: Taber thanked everyone for their help at the Arts & Crafts Fair. He reported that he filed an extension for the Freedom's Way grant (Cooper age project). There was an offer by Bob Clark to make a sign for the Cooperage about public usage, but Ryan had concerns that the HDC would not agree to something like that.

Buildings & Grounds: The Reed House kitchen window (storm) needs to be rebuilt.

Collections: The committee is working on boxes of "random stuff" in the vault.

All reports were accepted unanimously.

Old Business:

Poinsettia Fundraiser: The Poinsettia sale is live and some sales were made at the fair and online.

Nominating Committee: The committee is made up of Kathy, Clare, and Geri. Officers are needed and anyone interested was asked to email the committee. There are also two other vacancies on the board.

A motion was made and seconded and passed unanimously to dissolve the meeting at 6:01 PM. The next regular meeting will be held on October 19, 2022 at 5:00 PM.

Respectfully Submitted,
Kara Fossey
Acting Secretary