

# Townsend Historical Society

## Meeting Agenda (Rev 3)

September 25, 2023, 6:30 pm

**I. Call to Order:** The meeting was called to order at 6:34 p.m. Present were Dana Blanchard, Jock Snaith, Sharon Lacasse, Maryjane Churchville, Jerri Bozicas, and Kathleen Spofford. In the absence of Clare Kauppi, Maryjane Churchville chaired the meeting.

**II. Minutes:** Acceptance of August 28, 2023 Meeting Minutes, Jerri Bozicas made a motion to accept the minutes, Jock Snaith seconded the motion. The motion passed unanimously.

### III Strategic Discussion/Planning:

- A. Meeting with Julie Solz, Historic New England Team Leader, Collection Services. Jock Snaith and Jerri Bozicas will work on contacting Julie Solz about our collections.
- B. Technology updates: internet/e-mail. Dana Blanchard found microsoft for nonprofit. He will call comcast again for pricing for WIFI. He will ask Madison to try to find the letter of agreement for rental for Verizon to have box on property.

### IV. New Business:

- A. Approve annual meeting entertainment: Sheryl Faye-Eleanor Roosevelt enactment. The Annual Meeting will be held on November 5 from 1pm to 4 pm. Kathy Spofford will ask the Town Administrator for use of the Great Hall. The Eleanor Roosevelt enactment will cost \$400 but \$200 will come from the Amanda Dwight Entertainment Fund. Jock Snaith made a motion to approve the program cost, Jerri Bozicas seconded the motion, the motion passed unanimously.
- B. Approving posters, mugs, and notecards for Old Harbor Village scene. The cost of notecards, mugs, and prints of the painting were discussed. Maryjane asked Gary Shepherd for use of the old antique shop across the street to house a Townsend Historical Gift Shop. Sharon Lacasse made a motion to have prints and notecards made up with Old Harbor Painting on them. Jock Snaith seconded the motion. The motion passed unanimously.
- C. Status of Wild and Scenic Grant and final report We will need to ask for an extension and find a way to track the Grants. Wild and Scenic Grant did not accept payment to contractor and clapboards as part of the Grant. Bill Rideout will be asked to handle this Grant. Jock Snaith has looked for the Contract with the contractor for the siding on the Coopage. We have the Anderson Grant for \$5000.00. Sharon will look for the notebook that lists all the Grants and Dana will reconcile all the Grants.
- D. Establish Nominating Committee. Three members are needed for the Nominating Committee. Jerri Bozicas will be on the committee. We will ask Dwight Fitch and Eino Kauppi to serve with Jerri Bozicas on the committee. An email will go out to the membership asking for volunteers to serve as Directors, Treasurer and Asst. Treasurer. Treasurer and Asst. Treasurer do not have to be on the Board of Directors and are appointed by the Board of Directors. An appeal to schools for community

service lists should also go out.

- E. Storage for THS equipment/miscellaneous. We need storage. Jock Snaith said that the Harbor Church will have climate control for storage.
- F. New Business from the Floor. Jock said Destination Groton will add a link to Townsend Historical Society website from their website. This would be part of Economic Development and Tourism. Jock Snaith made a motion to allow Groton Destination to add a link from their website to ours and from our website to theirs. Dana Blanchard seconded the motion. The motion passed unanimously.

Mention was made about the floorboards in the Cooperage and are beginning to be unsteady. Dana Blanchard and Jock Snaith will check the clapboards for the Cooperage and maybe store them in the Gristmill.

#### **V. Reports:**

- A. Treasurer/Financial Dana Blanchard went over reports. Jerri Bozicas made a motion to accept the reports. Sharon Lacasse seconded the motion. The motion passed unanimously. Dana Blanchard reapplied for credit card. He has received a rejection letter; the account was frozen. He will get account unlocked.
- B. Site Administrator: Madison Lessard was not present, no report for this month.
- C. Buildings and Grounds: Jock Snaith received an estimate from Andy Woolfrey for the Cooper Shop roof of \$3345.00. Jerri Bozicas made a motion to accept the estimate. Dana Blanchard seconded the motion. The motion passed unanimously.
- D. Programs and Events: Scarecrow Festival is going to be held on October 14, 2023. Asking for volunteers. Holiday Open House will be on the first Sunday in December. Dana Blanchard made a motion to reimburse Maryjane Churchville for expenses from the Scarecrow Festival. Sharon Lacasse seconded the motion. The motion passed unanimously.

**VI. Dissolution** Jock Snaith made a motion to adjourn the meeting. Dana Blanchard seconded the motion. The motion passed unanimously. The meeting dissolved at 8:21 p.m.

**Next Meeting: BOD Meeting – October 30, 2023 @ 6:30 Place: Reed Homestead**