

Townsend Historical Society Conflict of Interest

The Board shall determine whether a conflict exists and in the case of an existing conflict, whether the contemplated transaction may be authorized as just, fair, and reasonable to THS. The decision of the Board, on these matters will rest in its sole discretion, and its concern must be the welfare of THS and the advancement of its purpose.

NOTE: In order to be comprehensive, this statement of disclosure/questionnaire requires you to provide information with respect to certain parties that are related to you. These persons are termed "affiliated persons" and include the following:

- a. your spouse, domestic partner, child, mother, father, brother or sister;
- b. any corporation or organization of which you are a board member, an officer, a partner, participate in management or are employed by, or are, directly or indirectly, a debt holder or the beneficial owner of any class of equity securities; and
- c. any trust or other estate in which you have a substantial beneficial interest or as to which you serve as a trustee or in a similar capacity.

1. YOUR NAME: (Please print)

9. Are you aware of any other events, transactions, arrangements or other situations that have occurred or may occur in the future that you believe should be examined by the THS Board, in accordance with the terms and intent of its Conflict of Interest Policy now in force?

___ YES _____NO

If yes, please describe the situation(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person

I HEREBY CONFIRM that I have read and understand the Conflict of Interest Policy of THS, and that my responses to the above questions are complete and correct to the best of my Information and belief. I agree that if I become aware of any information that might indicate that this disclosure is inaccurate or that I have not complied with this policy, I will notify the President or a Vice President immediately.

Signature

Date

**Townsend Historical Society, Inc.
GIFT POLICY AND DISCLOSURE FORM**

As part of its Conflict of Interest Policy, THS requires that directors, officers and volunteers decline to accept certain gifts, consideration or remuneration from individuals or companies that seek to do business with THS or are a competitor of it. This policy and disclosure form is intended to implement that prohibition on gifts.

Section 1. "Responsible Person" is any person serving as an officer, employee or a member of the board of directors of THS.

Section 2. "Family Member" is a spouse, domestic partner, parent, child or spouse of a child, or a brother, sister, or spouse of a brother or sister, of a Responsible Person.

Section 3. "Contract or Transaction" is any agreement or relationship involving the sale or purchase of goods, services or rights of any kind, receipt of a loan or grant, or the establishment of any other pecuniary relationship. The making of qualified donations to THS or the purchasing of services at prevailing public prices, are not deemed a "contract" or "transaction".

Section 4. Prohibited gifts, gratuities and entertainment. Except as approved by the Chairman of the Board or his designee or for gifts of a value less than \$50 which could not be refused without discourtesy, no Responsible Person or Family Member shall accept gifts, entertainment or other favors from any person or entity which:

1. Does or seeks to do business with THS or,
2. Does or seeks to compete with THS or,
3. Has received, is receiving, or is seeking to receive a Contract or Transaction with THS.

Adopted by board resolution on

GIFT STATEMENT

I certify that I have read the above Gift Policy, and I agree that I will not accept gifts, entertainment or other favors from any individual or entity, which would be prohibited by the above Policy. Following my initial statement, I agree to provide a signed statement at the end of each calendar year certifying that I have not received any such gifts, entertainment or other favors during the preceding year.

Signature

Date

Adopted by board resolution on