

THS Board of Directors Meeting Minutes
February 9, 2026

Attendees: Chris Barnacoat, Vicki Brunelle, Matt Evans, Bev Napior, Nia Raine, Patrick Raine, Jock Snaith

MaryJane Churchville (Site Administrator)

Via Zoom: Bill Rideout, Ben Jaehne, Karen Rapoza, Alex Eberhardt

Members: Jerrilyn Bozias, Eileen Barnacoat

Meeting Came to Order: 7:09pm

Nia made a motion to accept the minutes from the January 5th meeting. Matt 2nd, passed unanimously.

AI Summary

The meeting discussed the use of the Reed House for winter meetings and the transition to the Reed House in April. The minutes from January 5 were approved. The site administrator's report highlighted the upcoming launch of the PastPerfect project in May and the need for a cleanup at Howard Park. The board approved hiring Jenna Fors for \$2,500 to develop rental contracts and marketing materials for the Harbor Church. They also approved spending \$400 to convert lighting in the Reed House vault to LED. The board agreed to transition to Google Workspace and discussed potential grant opportunities. A membership potluck event was planned for April 12. The meeting discussed various committee updates and initiatives. Education committee members have engaged with all principals and are organizing student visits to the read house. Marketing efforts include using old Harvard news templates and exploring Canva, with positive feedback on four videos about restoration. The Cooperage is staging events to showcase historical tools. Fireplace cooking sessions are being planned, with potential costs and logistics discussed. An interactive calendar for event scheduling was proposed, along with tying it to the town calendar to avoid conflicts. The group also considered participating in the Festival of Trees and the need for volunteers for special events.

SITE ADMINISTRATORS REPORT: MaryJane Churchville

- 1) Bill who mentioned the Past Perfect project launch in March, and the Cloud transition by May.
- 2) MJC stated the NMHS student's plan to clean the attic and take inventory
- 3) Chris discussed the 250th Freedom's Way celebration, stating we need to sign a contract with Freedom's Way for \$50. There will be a reading of the Declaration of Independence on June 20th. Jock stated there will also be a parade and a Homecoming Day as part of the celebration.
- 4) MJC brought up the question as to whether we want to continue to participate in the Festival of Trees held yearly at the library.

A motion made by MJC to continue this event, Patrick 2nd motion, passed unanimously.

1) COLLECTIONS:

- a) Item 1) 9 planes received by Edward Sanders. Jock stated it was nice to have, and perhaps sell(decession) at some later time.

Jock made a motion to accept the planes to accession, Nia 2nd the motion, passed unanimously.

- b) Item 2) sm dress, and clothing (lg box), received from Frederick Woods and Caroline Gregory.

Bev made a motion to accept accession of these items. Nia 2nd. Passed unanimously.

4) HOWARD PARK: MJC stated that we need to have an event, possibly yearly to make sure the park is being maintained. It is in good shape now, but some trees need to be removed. Also stated we need to have a task group to do the cleanup. John Barrett has previously had Boy Scouts do overnights, and who have helped maintain the walking paths. MJC stated we should consider partnering with John. Bill suggested we do a Spring cleanup. MJC stated we need a cleanup of the river on the Squannacook side. Matt has removed signs no longer needed.

Motion made by Jock to accept the Site Administrators Report, Vicki 2nd motion. Voted: Karen abstained, 10 voted to accept.

OLD BUSINESS: Jerrilyn Bozias

Couch: not much change

LOGISTICS FOR SKATING EVENT THIS WEEKEND, SUNDAY, 15TH: Chris

The event is on, and everyone is working to make it happen!

FINANCIAL REPORT: Bill Rideout

Directors received copy of his Statement of Financial Position

Bill gave the highlights of the report. We (THS) need to start bringing in money.

Motion made by Jock to accept the Finance Report, 2nd by Ben. Passed unanimously.

GOOGLE WORKSPACE: Ben Jaehne/Patrick Raine

Ben stated that using Google Workspace will make it easier to work together, and that it is free. Patrick applied to Google and they said yes. We would now have 1 digital work space.

Ben made a motion to transition to Google Workspace, Jock 2nd the motion, passed unanimously.

GRANTS: Ben

Stated that we need a list of important projects to prioritize which grants we should apply.

Stated there is a new grant, Organization Development, that is available, but must be applied for by 2 /27.

REED HOMESTEAD: Jock Snaith

Stated to meet the goals for 2026, we need to create money for the projects

Jock made a motion to replace all of the light bulbs in the Vault to LED for \$400.

Bev 2nd the motion, passed unanimously.

HARBOR CHURCH:

Jock made a motion to hire Jen Fors as the Harbor Church event planner, proposing to pay her \$2500.00 for her initial start up to develop rental contracts and marketing materials. Bev 2nd motion. Passed unanimously.

POT LUCK SUPPER: Chris Barnacoat

Scheduled for Sunday, April 12th. This will be for all members. Place: TBD, Congo church or Library.

A notice will be sent out to the members to include a list of our new committees. It will also include Gary Entwistle who will speak at the event. He has a book and pictures of the American Revolution that he will share with the audience.

COMMUNITY OUTREACH AND EDUCATION: Chris

Chris has reached out to the schools and the principals are all enthusiastic about our plans. Student visits will be scheduled soon. Nia will be doing videos and is looking for any suggestions.

MARKETING AND PUBLICITY: Chris

Canva: Should be a great publicity tool which we will use to develop a newsletter.

There is some question as to whether ads will be free.

FIREPLACE COOKING: Chris

THS will continue to demonstrate this mode of cooking during Open Houses and other events held at the Reed House. Cooking classes may also be offered, but costs and logistics still need to be considered.

INTERACTIVE CALENDAR: Chris

Chris stated we need this type of calendar. Patrick volunteered to work on this project.

Next Meeting: March 9th, 7pm, @ Water Dept., 25 Harbor Trace Rd

Meeting adjourned at 8:45, Motion made by JS, 2nd VB, unanimously.

