

THS Board of Directors Meeting Minutes  
March 9, 2026

Attendees: Chris Barnacoat, Vicki Brunelle, Alex Eberhardt, Matt Evans, Bev Napior, Nia Raine, Patrick Raine, Karen Rapoza, Bill Rideout, Jock Snaith  
Via Zoom: MaryJane Churchville ( Site Administrator)  
Members: Jerrilyn Bozias, Eileen Barnacoat

Meeting Came to Order: 7:11pm

**Karen made a motion to accept the minutes from the February 9th meeting. Jock 2nd, passed unanimously.**

**SITE REPORT: MaryJane Churchville**

copies sent to all Directors.

**Motion made by JS to accept the Site Report, Bill 2nd motion, passed unanimously.**

TREASURER'S REPORT: Bill Rideout

Bill sent out the report to all Directors. Reviewed highlights and detailed figures. This included a \$32,000 advance from Gary for rehabilitation work. Assets are \$490,000 and liabilities are \$467,000. Stated there is a pause in memberships due to catching up on thank-you notes, and recent sign-ups for the Arts and Crafts fair.

**Motion made by Karen to accept the Treasurer's report, Bill 2nd, passed unanimously.**

MEMBERSHIP AND COLLECTION REPORTS: Bill Rideout

We have a new Past Perfect database, and the need for a volunteer to help check inventory against records. We have a new volunteer, Nancy Janeliunas, who is very familiar with Past Perfect.

**Eileen asked for authorization to spend \$1800 to transfer to the new online web edition of PP, for a 1 yr subscription. Bill made a motion to accept the authorization, Karen 2nd the motion, passed unanimously.** Members can now search our database, AASLH

(American Association of State and Local History).

**Karen made a motion to accept the Membership Collections report, Bev 2nd the motion, passed unanimously.**

Bill stated that memberships will be easier to track with new PP, that is, once we go on-line. Jan Johnson, who sent out membership letters, has retired. Bill stated a pause in membership updates due to catching up on thank-you notes and recent sign-up for the Arts and Crafts fair.

**Bill made a motion that all memberships be moved to online, Jock 2nd, passed unanimously.**

**FINANCE/FUNDRAISING/IT REPORT:**

Chair: Ben: Unable to attend mtg, Patrick reported info

- 1) Patrick spoke about the transition to Google Workspace and the benefits of using Google tools, that the info will be free, to include a shared calendar. Patrick and Ben will put up a calendar on the first page of the website.
- 2) Discussion about Interpretive Grant for Old Harbor Village to be submitted to the Community Foundation by 4/27.

**Motion made by Bill to accept the above report, Jock 2nd the motion, passed unanimously.**

**EDUCATION AND COMMUNITY OUTREACH: CHRIS**

- High school students are unable to clean the attic due to bats.
- 5 students have volunteered to help with the Pot Luck Supper on 4/12
- Eileen spoke with Becky Johnson, who stated that the History students will write a report on the process of the time capsule project for each department at the High School, and receive credit.
- The 3rd grade visit will be on 5/18, 5/21, and 5/22. Chris stated that we have volunteer docents to help with the rotational system.
- Chris emphasized the importance of community outreach, to bring in as many people as possible via FB: There is a sign-up to bring in dishes for the Pot Luck Supper.

**Jock made a motion to accept the above report, Alex 2nd the motion, passed unanimously.**

**BUILDING AND GROUNDS REPORT: JOCK**

- He wrote up a long to-do list which is on Google Docs, and the need for volunteers to help with the various projects.
- Discussed the cost of reproducing the front picket fence at the Homestead, and the need for funding, which would be 4-5K.
- Stated the progress at the Cooperage, including window glazing, and stripping the clapboard, once snow is gone.
- Harbor Church: send check, ½ payment to Jenn who will do set-ups of the rooms to start marketing. Will plan to do a meet and greet with Jenn. Start planning a Gala, possibly June 1st.
- Still need to have the septic approved.
- REED HOUSE: focusing on the 1st floor, need an estimate for painting. Gerry Murray, will paint the parlor, including the ceiling, trim, and windows for \$950.

**Jock made a motion to pay Gerry Murray to do the painting, Karen 2nd the motion, passed unanimously.**

- Jock stated we also need to wallpaper and paint the bathroom. We now have LED lights in the vault.

#### MARKETING AND SPECIAL EVENTS: NIA

- Discussion on the newsletter, as to how often we want to offer to the public, and the need for information to include, stating we should all feel free to submit any information we feel is of interest.
- We discussed the popularity of the various videos on YouTube, and the need for new content. Jock mentioned that Susan Leach has a short video on the Reed House. Eileen will follow up with Jerrilyn Bozicas regarding creating a video on the wallpaper.

#### PROGRAMS AND SPECIAL EVENTS: KAREN

- Karen outlined our events, the success of the ice skating event, the upcoming potluck supper with a historical talk on 4/12, the Parade and Float on 6/20, possibly considering including the hearse, horses, and the Ashby Duffy Lion (which Jock will follow up on).
- In July, a date needs to be set up for an Open House, however, the grounds need work first. Need Peonies...Bev will go to the nurseries for donations.

Future events include Arts and Crafts Fair in Sept, with a Corn Festival in 2027, Gravestone Rubbings Exhibition in Oct/Nov in the Meeting room of Sen/Lib, the opening of each of the buildings, Old Harbor Church/ meeting house, Grist Mill and Coopage, Annual Holiday Open House at the RH Dec 6th.

#### OLD BUSINESS AND MATTERPORT PHOTOGRAPHY PROJECT: JOCK

- Jock stated that the Matterport project will be a 360 degree viewing of the Rufus Paintings. Also stated that he needed to set up a meeting with David from the Painted Walls Preservation Center. Jock said we need to negotiate a simple release form, and the importance of the technology for promotional purposes. Discussion about the issues of taking pictures inside the Reed House, which has always been off-limits. Perhaps pics will be allowed, but without flash.

#### **Motion by Jock to re-consider the policy, Bill 2nd the motion, passed unanimously.**

- Discussion regarding Andy Piccolo's Collection to add to our Museum. Collection includes molding planes, and other tools. Jock thinks that could be valuable for the museum. No vote needed, just a nod of approval, showing support for the donation.
- MISC: FYI: There are 3 pieces of real estate that may be of interest to THS: the Reading Room, the Hart Library and the Methodist Church. They are all historical buildings, part of the town's history. Eileen Barnacoat gave us info on the Reading Room's origins, and the significance to the West Townsend community. Concerns about the potential loss of these buildings.

**FINAL REMARKS AND ACKNOWLEDGMENTS:**

Chris thanks everyone for their hard work and contributions over the past 68 days!  
Jock acknowledges the president's leadership and the progress made.

**Next Meeting: 4/6, 7pm at the Water Dept.**

**MEETING adjourned at 8:56pm. Motion made by Jock, 2nd by Nia, passed unanimously.**