THS Meeting Minutes
9/14/2026

Attendees: Chris Barnacoat, Karen Rapoza, Bill Rideout, Jock Snaith, Bev Napior, Nia Raine, Vicki Brunelle
Via Zoom: Patrick Raine, Ben Jaehne
Members: Lindsay Morand, Eileen Barnacoat

Meeting Called to Order: 7:08pm

Motion made by Jock to approve minutes with changes, Karen 2nd the motion, passed unanimously.

COMMITTEE REPORTS

TREASURER'S REPORT: Bill (report sent out to directors during meeting)

- Bill stated that THS spending a lot of money this month, but that Gary is sending us money to reimburse our bills
- Bill also stated that our insurance is pricey, and will look for better company.

GRANT REPORT: Ben (report sent out to directors during meeting)

- Ben reviewed upcoming grant opportunities, stating two grants were submitted, and there are additional fall-cycle opportunities under consideration, including Community Foundation of North Central Mass, Anson Foundation, Freedom's Way, Townsend Cultural Commission, and Preservation Mass.

FINANCIAL/FUNDRAISER /IT: Ben (9 pg report sent out to directors during meeting)

MEMBERSHIP REPORT: Bill (reported submitted)

- Membership has grown to 147, and about half of recent renewals selected email newsletters.
- Due to the increase of research requests, the board discussed what suggested public donations should be requested for various research requests. Payment of $15/hr was suggested for non-members. Karen will write up a policy which will be reviewed and voted on next month.
- The board discussed a townwide mailing list tied to the opening of the Harbor Church, and the need to clarify membership benefits.

COLLECTIONS: Jock, Eileen (submitted report)

- Jock showed the directors a replica of a Musket, a symbol of the 250th celebration to add to our collection.

Motion made by Bill to accept this Musket into our collection, Karen 2nd, passed unanimously.

- Eileen stated that Robert is continuing with entering clothing data into Past Perfect, updating the Photograph collection and other collections.

Jane Jackson, a volunteer, is continuing to sort and organize our reference papers.

Laura Doell, a volunteer, is working on the Ed West Collection.

Sharon Lacasse, a member, completed preliminary sorting of papers from Jean Bartovics.

- Jeanne Grazier, a new volunteer, has organized a collection of receipts from AD Fessenden for the buildings and furnishing of Memorial Hall and the Hart Library.
- All gifts received and approved by the Board have been cataloged into PP.
- Other volunteers are continuing to assist Eileen with the Collections committee.
- Jim Sager and Lee McTIghe have done tremendous research on the incredible story of Nahum Hazzard, regarding his kidnapping and transportation to Georgia to be sold as a slave.

INVASIVE SPECIES DAY: Bill and Jock

- Held August 30th: good turnout for all 3 groups….good learning experience.

BUILDING AND GROUNDS REPORT: JOCK (report submitted)

Jock made a motion to pay David Berman $581 for wallpaper artwork, 2nd by Bill, approved unanimously.

Jock made a motion to spend up to $800 to remove and dispose of the Toomey House oil tank. Bev 2nd the motion, passed unanimously.

UPDATES ON OTHER BUILDINGS ETC

- Septic System: New tank needed, 5K
- Cooperage: DONE, except for the bathroom
- Grist Mill: work ongoing, experienced workers expected on 12/5
- Reed House: house to be scraped and painted
- Church: There are already pipes under the street (Gary figured out the septic system) Work to be completed by 12/4.

PROGRAMS AND SPECIAL EVENTS: Karen

- We have 52 paid vendors and live performance to participate in our Arts and Crafts Fair on Sept 9th-10th.

- Cooperage Open House, October 10th, time, 1-3pm. Planning covered exhibits, demonstrations, parking (arrangements to be confirmed), signage and publicity.

PERSONNEL: Bill

- Stated the committee met last week, met with 4 applicants and 2 more applicants are scheduled to be interviewed early October

HOWARD PARK: Matt and 1-2 others

- Scheduled for 10/4, rain dated 10/24 or 25th.
- Participants will walk the trails and learn about nature.
- Stated he could do posters/flyers.

MARKETING/PUBLICITY: Nia (report submitted)

- Discussion of integrating Old Harbor Village branding with Townsend Historical identification on signs.
- Stated our emblem, “the barrel”, will be added to the bottom of our signage

Motion made by Jock to accept committee reports, Bill 2nd motion, passed unanimously.

NEW BUSINESS: Chris

Annual Membership Meeting - Nov 8th @ Memorial Town Hall

Set Up: 1:30pm
Annual Meeting: 2:-3:00pm
Guest Speaker: Bill May, 3-4:00pm
Refreshments
Board Member Terms
Preparation of Slate: check last years Annual Nov Mtg…Vicki

Next Meeting: October 5th, 7pm @ Water Dept

Motion made by Chris to adjourn the meeting at 9:10pm, Bill 2nd, passed unanimously.